

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
8	05/13/19	Open	Action	05/07/19

Subject: Approving Delegation of Authority to the General Manager/CEO to Award a Contract for the Purchase and Installation of a Portable Rail Lift System

ISSUE

Whether or not to delegate authority to the General Manager/CEO to award a contract for the purchase of one portable rail lift system, and approve the Sixth Amendment to the FY 2019 Capital Budget

RECOMMENDED ACTION

- A. Adopt Resolution No. 19-05-____, Delegating Authority to the General Manager/CEO to Award a Contract for the Purchase and Installation of a Portable Rail Lift System to the Lowest Responsive and Responsible Bidder after Competitive Bidding; and,
- B. Adopt Resolution No. 19-05-____, Approving the Sixth Amendment to the FY2019 Capital Budget.

FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	175,000
Budget Source:	Capital	Next FY:	\$	0
Funding Source:	SB1	Annualized:	\$	0
Cost Cntr/GL Acct(s) or Capital Project #:	910800/R324.03.01- Light Rail Portable Lift System	Total Amount:	\$	175,000
Total Budget:	\$			
Original Project Funding:	\$150,000			
Project Budget Amendment:	<u>\$25,000</u>			
Total	\$175,000			

DISCUSSION

Staff has identified a need to replace one of SacRT's 3 portable lifts, which is 30 years old and beyond its useful life. This particular lift is used to lift the LRV to perform maintenance activities. This system is difficult to maintain, due to its age and parts obsolescence. The equipment has been out of service for over six months, and as a result, vehicle maintenance capacity has been compromised. This has had a direct impact on the number of vehicle available for revenue service.

This Capital Project was funded for \$150,000; however, the estimated costs have escalated since the project was created. Current cost for a new system is expected to be approximately \$175,000.

Approved:

Presented:

Final 05/08/19

General Manager/CEO

Vice President of Operations

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The lift system will be procured competitively through an Invitation for Bid, with award to the lowest responsive and responsible bidder. That process is already underway and Staff expects to be in a position to award the Contract prior to the next Board meeting. For that reason, Staff is recommending that the Board delegate authority to the General Manager/CEO to award so that contract execution and product delivery can be expedited.

Staff recommends approving the delegation of authority to the General Manager/CEO to award a contract for the purchase of one portable LRV lift system, and approving the Sixth Amendment to the Fiscal Year 2019 Capital Budget to increase the Capital Budget by \$25,000 for this project.

RESOLUTION NO. 19-05-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 13, 2019

**DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO AWARD A
CONTRACT FOR THE PURCHASE AND INSTALLATION OF A PORTABLE RAIL
LIFT SYSTEM TO THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER
AFTER COMPETITIVE BIDDING**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board hereby delegates authority to the General Manager/CEO to award
a Contract for Purchase of Portable Rail Lift System, to the lowest responsive and
responsible Bidder after competitive bidding, for an amount not to exceed \$175,000.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary

RESOLUTION NO. 19-05-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 13, 2019

APPROVING THE SIXTH AMENDMENT TO THE FISCAL YEAR 2019 CAPITAL BUDGET

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Sixth Amendment to the Fiscal Year 2019 Capital Budget to increase the Capital Budget in the amount of \$25,000 for the purchase and installation of one portable LRV Lift System, is hereby approved.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary